

Activities	2013	2013	2013	2013	2013	2013	2013
	1st quarter	2nd quarter	3rd quarter	4th quarter	1st quarter	2nd quarter	3rd quarter
<p><b>Identify to each ECOWA Member Country a Focal Point for the DA Project</b></p> <p>Regular reporting on Progress of DA project to DCA, including on budget situation and spending rate</p> <p>Coordinate data, information etc. collected during field visits, conferences and missions as well as other exchanges</p>	<p>Continued to ensure participation and</p>	<p>Monitoring</p> <p>Intermediate report</p>	<p>Monitoring</p> <p>Intermediate report</p>	<p>Monitoring</p> <p>Final report</p>	<p>Final set of materials (e.g. brochure, guides, toolkits, presentations, and so on as to be final)</p>		
<p><b>2.1. Development capacity building, knowledge exchange, regional and sub-regional planning processes</b></p>							
<p><b>Main activity 2.1.1</b></p> <p>Coordinate field visits to gather information about national development planning systems and processes in the sub-region. The goal is to identify documentation gaps and develop a thorough understanding of the planning process in the sub-region, which is essential to evaluate the planning practices using the 'Good practice' guidelines and criteria developed.</p>			<p>Field visits</p> <p>South Africa: Durban 04</p> <p>Egypt: Cairo 04</p> <p>Burkina Faso 04</p> <p>Burundi 04</p> <p>Finalize report on field visits by August 2013</p>				
<p><b>Main activity 2.1.2</b></p> <p>Undertake field visit to ECCLAC Headquarters in Santiago to learn from their experiences with the Regional Planning Openness and development planning practices in the region. This visit will allow for the aligning of our approaches, exchanging knowledge and improving efficiency while carrying out the activities of the project. It will also represent the richness of the analysis carried, ensure accuracy of cross-country comparisons in planning and capture the lessons learnt available to member states</p>			<p>Organize a conference visit to ECCLAC (Santiago 19/02)</p> <p>Coordinate suitable dates with ECCLAC colleagues</p> <p>Coordinate ECOWA internal visit with ECOWA/DA to a team for discussion at ECCLAC</p> <p>Follow home technology/health/hiv - Health/management can be shared etc.</p>				
<p><b>Main activity 2.1.3</b></p> <p>Develop material on integration national development planning including a toolkit and manual with good practices, and explore the governance and monitoring tools identified from visits and national reports. This activity entails designing and developing a database as a first step. The database will allow for a detailed mapping of the DA across development planning documents and identifying opportunities to promote and push the DA/Agenda in member states' planning activities</p>			<p>Building on DA existing material and findings, where based on data collected during field visits and through validation exercises by e-mail. Start the database by 01/10/2013 to September 2013.</p>				
<p><b>Main activity 2.1.4</b></p> <p>Organize a regional workshop on the need to revisit the current framework for development planning and the benefits of, and methods for, adopting an integrated approach. The goal is to raise awareness on the development of development planning in the sub-region and their respective contributions to the achievement of the SDGs. The workshop will also provide an opportunity to explore member states' alternative planning approaches and share the findings of the database with them.</p>	<p>Organize and prepare for regional workshop</p>	<p>Mid-region Regional workshop 01/10 to 02 September 2013</p> <p>(UNDESA, Nairobi)</p>					
<p><b>Main activity 2.1.5</b></p> <p>Launch an online digital Database of development plans in the sub-region for use by policymakers and other stakeholders. This activity will serve various purposes. On one hand, member states will have the possibility to upload and update their development planning documents on which further analyses will be carried. Stakeholders will benefit from the online platform for sharing information and resources. The platform will provide continuous support and consultation opportunities. It will ensure the latest and the documents reviewed responses to member states and track changes in development planning activities in the region will become possible. Member states should be strongly encouraged to participate in this activity, due to the importance they will get. Inviting 100 of stakeholders will have access to this database. An entry of this database was developed and identified through ECOWA, which attracted a lot of attention. As a result, it is reasonable to expect that the database will attract researchers' attention and give positive feedback that led beyond the span of this project. The database will support capacity building on national level about development planning in the region, which might be very useful to increase the level of evidence, such as in the media and civil society.</p>			<p>Regular on-going database using the consultation of validation of submissions in ECOWA Member Countries into a usable and accessible online tool</p>	<p>Developing online digital database</p>			
<p><b>Main activity 2.1.6</b></p> <p>Organize national level workshops in four target countries to provide overview of integrated planning, and conduct training on the use of the toolkit, manual and database. The goal is to facilitate member states with the database and all the material produced and give them a head of the news that be used to improve development planning quality in the region. This activity is meant to give feedback, raise awareness about technical cooperation opportunities, and encourage attendees to promote the use of the toolkit to their peers.</p>			<p>Four national workshops in country development and roll out of digital database</p> <p>South Africa: Durban 04</p> <p>Egypt: Cairo 04</p> <p>Burkina Faso 04</p> <p>Burundi 04</p> <p>Finalize report on field visits by August 2013</p>				
<p><b>2.2. Development capacity building, knowledge exchange, regional and sub-regional planning processes</b></p>							
<p><b>Main activity 2.2.1</b></p> <p>Organize three regional workshops for government planning officials to discuss the material produced, share progress/updates approach, discuss specific aspects of integrated national development planning topics and establish a platform for region coordination. The goal being to ensure the greatest involvement possible of all member states and ensure they are. The material produced will be technical in nature. The workshop will also allow reporting, in general detail, some specific aspects of special interest to member states to which additional material and support tools will be developed. Regional meetings will give member states the opportunity to share their views and discuss regional matters, including roles on planning and work together starting with the development of an Africa regional and regional development planning guide. Regional workshops also aim to bring together peers at the different levels of development planning to identify ways to address challenges of their specific countries/region. Regional forums are the best off to establish regular regularly held planning committee</p>				<p>Organize three regional workshops, ideally within two months, preferably one per month, between September and November 2013</p>			
<p><b>Main activity 2.2.2</b></p> <p>Organize a study tour for two high-level government planning officials from four target countries to visit institutions in two partner countries each (one media and one central or regional). This activity focuses on capacity building at the country level by harnessing the experience and knowledge of staff counterparts working in similar countries. The activity will further enhance the networking skills of staff. In this activity will also contribute to consolidate the network and ensure it will continue the project. Activities, this activity will encourage candidates selected and identifying suitable resources allowing exchange sharing of experiences and lessons learnt. This activity will also contribute to creating a network of development planning authorities in the sub-region.</p>				<p>Organize study tour within the first quarter of 2014</p>			
<p><b>Main activity 2.2.3</b></p> <p>Organize an interregional expert exchange programme, where government planning officials from four target countries visit and visitation in another countries. This activity is designed to develop an interregional network of development planning authorities and widening the range of lessons learnt and knowledge exchange. Staff is encouraged to spend more time in the host country to work collaboratively with their counterparts.</p>				<p>Preparation for inter-regional expert exchange collection</p>	<p>Initiate inter-regional expert exchange collection</p>		
<p><b>Main activity 2.2.4</b></p> <p>Organize one multi-stakeholder regional capacity building and training seminar on effective national development planning for government planning officials and other relevant stakeholders. The goal is to increase the inclusion in development planning. Exploring all relevant stakeholders to the development, challenges and approaches of development planning and increase their ability to work together and collaborate with each other and leads, and eventually positively influence the effectiveness of planning and the quality of the national dialogue. This activity will further facilitate the emergence of a network of development planning authorities.</p>		<p>Preparation for multi-stakeholder training</p>	<p>Initiate multi-stakeholder regional capacity building and training seminar on effective national development planning for government planning officials and other relevant stakeholders</p>				