

Date and Venue

The Economic and Social Commission for Western Asia (UN-ESCWA), is organizing a sub-regional workshop on gender mainstreaming in Amman, Jordan during the period 4-6, May 2007 at the Radisson SAS Hotel.

Background information

In accordance with the Beijing Declaration and Platform for Action (BPFA), ESCWA Centre for Women is determined to pursue its efforts to assist ESCWA member states in gender mainstreaming their strategies, plans, and projects. In response to the requests of the different member states, the Centre plans to hold a sub-regional training workshop to assist in building the capacity of the staff of the national machineries for women of Kuwait, Bahrain, UAE, Oman, Yemen and Qatar.

The three days sub-regional workshop will focus on how to mainstream the work of the different line ministries, while concentrating on the basic concepts of gender and gender analysis. The training will also refer to application of international methods in strategic planning.

Objectives of the workshop

The objective of the workshop is to enhance the knowledge and skills of the staff of the national machineries for women to better address gender imbalances and mainstream a gender perspective through:

- Enhanced understanding of the basic concepts of gender and gender analysis.
- Increased knowledge of the current challenges facing the national machineries for women regarding mainstreaming a gender perspective in the different line ministries.
- Better analytical skills to mainstream a gender perspective in certain sectors with a special focus on success stories in certain countries
- Improved understanding of the elements of strategic planning needed in every national machinery in order to function efficiently and effectively

The workshop will also establish the foundation for a regional forum for the exchange of good practices on gender mainstreaming, and the sharing of views on and experiences in overcoming the challenges regarding mainstreaming a gender perspective in certain sectors and in the different strategies, plans and projects of member states.

The Training will be provided by gender expert: Dr Islah Jad.

Participants

The workshop will be attended by staff from the national machineries for women as well as other line ministries in Kuwait, Bahrain, UAE, Oman, Yemen and Qatar.

Expected Output

A final report and evaluation of the workshop will be delivered after the completion of the event, as well as a check list on how to mainstream a gender perspective in national policies.

Working languages

The workshop will be conducted in Arabic.

Accommodation

Arrangements have been made with the Radisson SAS Hotel.

All participants are expected to stay at the designated hotel. All other entitlements in accordance with UN rules and regulations will be provided upon arrival to Amman.

Al-Hussein Bin Ali Street,
11118 Amman, Jordan
Telephone: +962 6 5607100
Fax: +962 6 5665160

For additional information, please visit the hotel's website at: www.radisson.com/ammanjo

Travel Arrangements

ESCWA has purchased all the tickets pertaining to the participants , however each participant is requested to keep the following document and submit them to ESCWA staff in Amman , Jordan in order to receive his/her Daily Subsistence Allowance (DSA) in dollars in Amman, Jordan.

1- Boarding pass;

2- Copy of the ticket. (if it is not an electronic ticket)

-Participants from **Kuwait** will arrive to Amman on Thursday 3 May Royal Jordanian flight 801S and Leave on Monday 7 May 2007 Royal Jordanian flight 800 S (electronic ticket). **The participants have to keep their boarding pass and present it to ESCWA staff in Jordan**

-Participants from **Dubai** will arrive to Amman on Thursday 3 May 2007 Emirates flight 903 and will leave to Dubai on Monday 7 May Emirates Flight 904 (electronic ticket). **The participants have to keep their boarding pass and present it to ESCWA staff in Jordan**

-Participants from **Abu Dhabi** will arrive to Amman on Thursday 3 May Royal Jordanian flight and will return to Abu Dhabi on Sunday 6 May Royal Jordanian flight (electronic ticket). **The participants have to keep their boarding pass and present it to ESCWA staff in Jordan**

-Participants from **Oman** will arrive to Amman on Thursday 3 May VIA Qatar by Qatar airways flight 167 from Muscat to Doha then Doha-Amman Qatar airways flight 400, and return to Oman on Sunday 6 May via Qatar airways flight 401 to Doha then Qatar airways flight 168 from Doha to Muscat. (electronic ticket). **The participants have to keep their two (Muscat-Doha-Amman) boarding pass and present it to ESCWA staff in Jordan**

-Participants from **Yemen** will arrive to Amman on Thursday 3 May Yemenia flight and will return to Yemen on Sunday 6 May Yemenia flight. Participants should pick up their tickets which are already reserved and paid for by ESCWA from Yemenia offices in Sanaa. **The participants have to keep their boarding pass and a copy of the ticket and present it to ESCWA staff in Jordan**

-Participants from **Bahrain** will arrive to Amman on Thursday 3 May Gulf Air flight 971 M and return to Bahrain on Monday 7 May Gulf Air flight 972. The participants should pick up their tickets which are already reserved and paid for by ESCWA from Gulf Air Offices in Bahrain. **The participants have to keep their boarding pass and a copy of the ticket and present it to ESCWA staff in Jordan**

-Participants from **Qatar** will arrive to Amman on Thursday 3 May Qatar Airways flight 400 and will return to Qatar on Sunday 6 May Qatar Airways flight 401 (electronic ticket). **The participants have to keep their boarding pass and present it to ESCWA staff in Jordan**

- ESCWA will provide all participants with a daily subsistence allowance for the duration of the workshop only (4-6 May 2007) and in accordance with UN rules and regulations.

Contact persons

For additional information please contact:

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