Information for participants

1. **Background**

The Executive Committee steers and coordinates the activities of the Economic Commission for Western Asia (ESCWA) in the period between ESCWA sessions. It monitors the implementation of resolutions and recommendations emanating from its meetings and ESCWA sessions. The fifth meeting of the Executive Committee was held in Beirut on 18 and 19 December 2018.

2. **Date and venue**

The sixth meeting of the Executive Committee will be held at the Pearl Marrakech Hotel in Marrakech, Morocco, on 15 and 16 June 2019. Registration will commence at 8 a.m. on Saturday, 15 June 2019, and the opening session will convene at 9 a.m. on the same day. Sessions will conclude at 5 p.m. on Sunday, 16 June 2019.

3. **Participants**

Representatives of ESCWA member States have been invited to participate in the session. Participating Governments shall be responsible for the travel and accommodation expenses of their representatives, in accordance with United Nations practice.

4. **Entry visas**

Participants may obtain entry visas to Morocco through the Moroccan Embassy in their respective countries. It is recommended to attach the invitation letter sent by ESCWA to the visa application. Participants who need assistance in this matter should send a scanned copy, in colour, of their passport by 27 May 2019 to the secretariat, which is working in coordination with the Ministry of General Affairs and Governance of Morocco to facilitate the process.

5. **Accommodation and transportation**

The ESCWA secretariat suggests that participants book their accommodation at a hotel near the meeting venue. Since Marrakech is a touristic city, there are numerous hotels that can be booked through websites such as: https://www.trivago.com, https://www.booking.com, https://www.tripadvisor.com, https://www.expedia.com, and https://www.agoda.com.
Meeting venue: The Pearl Marrakech
Address: Angle avenue Echouada et rue des Temples, 40 000 Marrakech
Telephone: +212-24424229
Email: commercial1@thepearlmarrakech.com
Website: www.palmeraiersorts.com

6. Languages of the session

Session proceedings will be in Arabic. English may be used to present some papers, if necessary. Simultaneous interpretation from and into Arabic and English will be provided.

7. Time zone

Moroccan time is GMT+1 hours.

8. Weather

During the meeting, the temperature is expected to range between 32°C and 33°C during the day, and between 19°C and 20°C at night.

9. Currency and exchange rates

The unit of currency is the Moroccan dirham. The current exchange rate is 9.6 dirham for $1.00.

10. Electrical current

The electrical current is 220 volts AC country-wide. Power sockets are type C and E, also known as the Standard Euro plug.

Type C plug

Type E plug
11. *Correspondence*

All meeting-related correspondence should be sent to:

Mr. Karim Khalil  
Secretary of the Commission  
Tel.: + 961 1 978 501  
E-mail: khalil31@un.org

Ms. Shadia Abdallah  
Administrative Assistant  
Tel.: + 961 1 978 501  
E-mail: abdallah6@un.org